



Saskatchewan Association of Social Workers

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Information for Student Members of SASW Upgrading to a Registered Social Worker

SASW has been given responsibility for professional self-regulation by *The Social Worker's Act*. With this, comes the responsibility for protection of the public and to ensure strict requirements for registration. Accordingly, SASW has a set of specific requirements for applicants to obtain a registration. The requirements to be designated as a **registered social worker** and the privilege of being able to use the title "**social worker**" are set by *The Social Workers Act*, the by-laws of the Association, and SASW Council.

The SASW Registrar has been delegated by SASW Council the responsibility pursuant to Section 22(1) of *The Social Worker's Act*, for the admission of persons as members and the issuing of certificates of registration. The material and information required of members is collected so that the Registrar can form a conclusion about the applicant's capacity to practice social work with decency, integrity, honesty and in accordance with the law, including but not limited to *The Social Workers Act* and the by-laws of the Association.

The process for upgrading to a registered social worker from a student is as follows:

- ▶ Completion of the **Application for Registered Social Worker**. This application can be obtained from the SASW Website or by calling the SASW Office.
(Note: If you are upgrading at renewal time, please ensure that you complete the application for registered social worker and not the renewal form.)

- ▶ A character reference completed by field practicum supervisor or the field practicum coordinator. This reference must be submitted on the SASW approved form and must be the original copy.
Must be submitted with registered social worker application.

- ▶ A current criminal record check. This criminal record check cannot be more than six months old and must be the original document.
Must be submitted with registered social worker application.

- ▶ A resume/curriculum vitae which outlines education, employment & volunteer history
Must be submitted with registered social worker application.

- ▶ A transcript of marks must be ordered from the academic institution where you received your social work degree. ***This transcript must come directly to the SASW Office from the academic institution where your degree was awarded.*** The transcript must indicate that your social work degree has been **conferred and awarded.**

Individuals, who were a student member of SASW one semester prior to their date of convocation, will be upgraded to a registered social worker free of charge within the year in which they convocate.