



SASKATCHEWAN ASSOCIATION OF SOCIAL WORKERS

CONTINUING PROFESSIONAL EDUCATION POLICY

Approved: Council

Date Approved: April 4, 2007

Effective Date: April 4, 2007

Review: 2012

INTENT

- To establish the standard for completion of continuing professional education for registered members of SASW.
- To outline requirements for the reporting by members of continuing professional education activities, and the evaluation of these reports by the Registrar.

POLICY

- The national standard of 40 hours of continuing professional education per year shall apply to the registered members of SASW. Members renewing registration shall complete an Annual Statement of Continuing Professional Education Activities which shall be completed according to instructions determined by the Registrar and be signed by the member.
- The Registrar shall exercise discretion in the evaluation of the information reported by members in the Annual Statement.
- Members employed on a **full-time or part-time** basis shall report a minimum of 40 hours for the previous membership year.
- **Non-practicing and retired members** shall be exempt from the reporting requirement for the period of their non-practicing membership status. However, they are encouraged to report their continuing education activities on a voluntary basis.
- As student members are in the education process, they shall not be required to report.
- New members and members being reinstated after a one year absence from registration shall report for the next registration year.
- Reporting shall include the hours of actual engagement in a continuing education activity, and shall not include travel or meal times.
- Reporting may include formal and informal activities outlined within the appendix.
- If a member has more than 40 hours in one year, a maximum of 20 hours may be carried over to the next reporting year only. These hours are not to be used to create a cumulative total from year to year. Carry-over hours zero out at the end of the reporting year in which they are applied.

PROCEDURES

- The Branches of SASW are encouraged to provide opportunities permitting an exchange of knowledge and skill among social workers.
- The Education Committee will encourage the development of education options with various other partners including employers, other professions and the University of Regina.