

Saskatchewan Association of Social Workers

Advisory Board Meeting - Minutes

February 6, 2009

PRESENT:

J. Walls	R. Hazel	J. Schenn	D. Wiszniak	Bill Tingley	C. Valuck
D. Stewart	L. Keach	P. Wilson	T. Woods	W. Miller	T. Seeley
M. Chatterson	S. Hayward	V. Walton	S. Luedtke	D. Allen	

REGRETS:

M. Pitzel	N. Novik	K. Englot	J. White	M. Flowers	D. Ebert
M. Glettler	N. Rancourt		E. Beckwell	L. Dmyterko	

1.0 ***Approval of Agenda***

The following items were added to the agenda:

- 4.10 Prince Albert Branch Report
- 5.5 Canadian Council on Social Work Regulators
- 5.6 Search - Uof R

Motion: Wiszniak/Walton

That the agenda be accepted as amended. CARRIED.

2.0 **Adoption of September 19, 2008 Minutes**

Item 4.10 - C. Bryant noted that the Professional Conduct Committee training scheduled for November 6, 2008 was cancelled.

Motion: Wiszniak/Luedtke

That the minutes of the September 19, 2008 Advisory Board meeting be accepted as circulated. CARRIED.

3.0 **Business Arising From Minutes**

3.1 Update on Provincial Conference

The conference will be held in Yorkton on April 23 and April 24, 2009. C. Valuck reported that the conference planning is progressing well. Speakers have been confirmed. There will be self care booths practitioner including massage therapists, acupuncture, aesthetics, etc which will be set up from 4:00 to 11:00 p.m. on April 23rd. The conference brochure has been posted on the SASW website and will be included in the newsletter package which is being mailed out to members shortly.

3.2 Update on Code of Ethics Training

S. Luedtke reported that requests are coming in. Regina Branch has monthly scheduled sessions. Saskatoon Branch has two upcoming sessions. Karen Wasylenka is now part of the Education Committee and has assumed the Training Coordinator role. Of the nine trainers who were originally trained, seven still remain active. The 2008 annual report will provide statistics on the number of people trained, sessions, held, etc.

4.0 **Reports from Council/Committee/Branch Representatives**

4.1 President's Report

Jim Walls reported the following:

- He has completed two reports recently -- one for the annual report and a report for the February edition of *The Saskatchewan Social Worker*. The content for his newsletter report talks about reaching out to non members and encouraging people to belong to the Association.

- He attended Media Workshop which was set-up to help develop a plan to better communicate both externally and internally.
- On the national scene, the push is on for all professions to move forward with the Agreement for Internal Trade (AIT).
- He will be attending the upcoming Annual General Meeting and provincial conference to be held in Yorkton.

4.2 Executive Director's Report

See report which was circulated at the meeting.

4.2.1 SW Administrative and General By-laws

- It was noted that R. Hazel, J. Walls and Dirk Silversides (legal consultant) are working to develop by-laws that will enable the amendments to *The Social Workers Act* passed by the legislature last May. A full review of these bylaws is being done at the same time and the package will be presented to the AGM for approval.

4.3 CASW Report

See report which was circulated/prepared by M. Chatterson with the agenda.

4.4 Treasurer's Report

4.4.1 Balance Sheet

The balance sheet as at 2008-12-31 was reviewed. It was noted that this report is not an official year-end statement as the association is presently being audited.

4.4.2 Income Statement

A review of the income statement dated 2008-12-31 was done. Again, it was noted that this statement is not an official year-end statement as the association is presently being audited. A surplus will be had for 2008. We are awaiting the final figures from the auditor. Once the audit is complete, Council will allocate the surplus to the reserve funds.

4.4.3 Review of 2009 Budget

D. Wiszniak reviewed the 2009 budget which was approved at the February 6, 2009 Council Meeting. This document was circulated at the Advisory Board meeting.

Motion: Wiszniak/Berg

**That the mileage rate for SASW volunteers be increased from 34¢ to 36¢ effective March 1, 2009.
CARRIED.**

4.4 Registrar's Report

It was noted that Joyce Reid who accepted the appointment of Registrar effective September 1, 2008 became ill in mid November. Bill Tingley agreed to step back into the Registrar's role until Joyce is able to return. Council, therefore appointed Bill to the position of Registrar effective January 1, 2009. Welcome back Bill!

The membership break-down is as follows:

MEMBERSHIP TYPE	COUNT AS AT 2009-01-26	Count as at 2008-01-26	COUNT AS AT 2008-12-31
Associate	2	23	3
Full Time	824	818	895
Non Practicing	129	119	146
Part Time	135	134	155
Student	34	24	86
TOTAL	1,124	1,118	1,285

4.6 Regina Branch Report

D. Allen reported that the Regina Branch has come alive and is doing very well. The branch has a number of people on the Executive; therefore, can plan more activities. The Branch is hosting "Lunch & Learns" which have been well attended with positive feedback. The sessions are held at different locations with no charge for members and a \$3 charge for non members. As well, the Branch organized a workshop which was held in May. Dennis Arbuthnott presented on "Strengthening Family Relationships".

4.7 Saskatoon Branch Report

Branch representative unable to attend. No report submitted.

4.8 Health Services Task Team

W. Miller reported that the task team is quite stable and very active. From the 2009 renewal forms, 27 individuals are interested in sitting on the task team. The task team is working on their Work Plan which was developed in 2007. The team has developed one brochure regarding the role of health care social workers and is now working on a second brochure for public education. The brochure should be ready by early fall. Regular articles have been submitted to the newsletter to report on work of the task team. The task team continues to want to heighten awareness of the role of social work in the health care setting. The task team will be having a face to face meeting in May to determine the direction of the task team for future years.

It was recommended that the Health Services Task Team consider attending the SAHO conference.

4.9 Public Relations Committee

4.9.1 Membership Recruitment

The Public Relations Committee wants attention drawn to the action plan (P3) where it states one of their goals is to expand membership drives and plan for increased contact (one on one) to encourage registration. Branch assistance/participation is requested to assist with this task and will be discussed further at the June Advisory Board Meeting.

4.9.2 Branches Making Presentations on SASW

The Public Relations Committee is working on a list of what SASW is about. As well, the committee is developing a Power Point presentation. This will be discussed further at the June Advisory Board Meeting. If branches/committees have ideas, please pass them to the PR committee.

4.9.3 Social Work Week Plans

The theme for Social Work Week in Saskatchewan is "Social Workers Making a Difference in Older Adults Lives". Social Work Week in Saskatchewan will be held March 15-21, 2009. Posters have been developed by the SASW office and two other social work jurisdictions (Nova Scotia and Manitoba) will be using what was developed here. A supply of posters is available at the SASW Office. On the SASW Website a list of ideas for celebrating social work week is posted.

4.10 Prince Albert Branch Report

A new executive has been established for the Prince Albert Branch. Sharon Hayward and Nicole Rancourt are co-chairing the branch. Members from the branch have been surveyed as to what they would like the branch to be doing. The survey resulted in members wanting educational presentations/workshops. It is the hope of the branch to connect with social work students from the First Nations University.

5.0 **Other Business**

5.1 Action Plan Update

The action plan dated February 6, 2009 which was circulated with agenda was reviewed. One area that is being worked on by the Education Committee is to develop a speakers roster. Branches are requested to put forward any members' names that might want to be a resource for the listing.

5.2 Selection of Committee Members for Reviewing SASW Distinguished Service Award Nominations

The call for nominations for the SASW Distinguished Service Award has been placed in the February newsletter. The deadline for submitting nominations is March 15, 2009.

The committee to review nominations will be R. Hazel (ex-officio), W. Miller, T. Seeley and L. Keach. Nomination materials will be forwarded to committee members once the deadline passes. A teleconference will be arranged to review the nominations.

5.3 Mentorship Committee

See attached documents which were circulated with agenda (briefing note dated November 21/08) and legal consult from Dirk Silversides dated March 2005.

At this meeting it was the intent to determine the level of activity in SASW Branches, to gather the names of those directly involved and then have Council approve a provincial Mentorship Program Committee. To ensure the protection of Section 40 of *The Social Workers Act*, all those involved with the mentoring program need to be named. Setting up such a committee has the additional benefit of creating a means of developing and maintaining a consistent program and being able to communicate.

R. Hazel requested that branches pass on the briefing note dated November 21, 2008 to all those involved with the Mentorship Program. As well, persons involved with the mentoring program are reminded that there be a disclaimer included within a form to be signed by the student applying for service. The disclaimer is to take the following form "*The SASW, the Faculty of Social Work and the Social Work mentorship Program accept no liability whatsoever arising from the conduct of, or assistance provided by, a mentor. Mentors are made available in good faith to support the professional development of those receiving the service*".

5.4 Vision, Mission, Values, Principles Statements

The Vision, Mission, Values, Principles Statements which were circulated with the agenda are there to remind/prompt branches, committees, and task teams to review these documents with their members as these statements are alive, working documents within the Association.

5.5 Canadian Council on Social Work Regulation

See briefing note which was circulated at meeting. This item was circulated at this Advisory Board Meeting as SASW Council will have this item on their March agenda to discuss.

5.6 Uof R Search Committee

D. Wiszniak ask been asked to sit on the UofR search committee within the Faculty of Social Work. This committee has been struck to fill five faculty positions that were either vacant or new positions that have been created. The committee has developed terms of reference, determined criteria for selection process and a posting was sent out just prior to the Christmas break. It is hoped that the vacancies can be filled by PHDs who have at least one social work degree.

6.0 **Next Advisory Board Meeting**

The next meeting of Advisory Board will be held on Friday, June 12, 2009.

7.0 **Adjournment**

The meeting was adjourned by D. Wiszniak at 1:30 p.m.