

Saskatchewan Association of Social Workers
Private Practice Registry Application Information

ESSENTIAL QUALIFICATIONS

Criteria for Registration with Master of Social Work Degree (MSW):

- Four (4) or more years of paid supervised post-MSW social work experience. Applicants must demonstrate that their experience relates to their proposed field of private practice.

- Current Registered Social Work (RSW) status and member in good standing of SASW, and who has been a registered social worker for at least three (3) consecutive years in Saskatchewan or another provincial jurisdiction, immediately prior to making application.

Criteria for Registration with Bachelor of Social Work or Bachelor of Indian Social Work (BSW/BISW)

- Eight (8) or more years of paid supervised post BSW/BISW social work experience of which 75% of the time must have been supervised social work experience. Applicants must demonstrate that their experience relates to their proposed field of private practice and that their social work experience has been “outstanding” and “exceptional”. This experience will be evaluated in the areas of demonstrated competence, knowledge and skills in the field of practice.

- Current Registered Social Work (RSW) status and member in good standing of SASW, and who has been a registered social worker for at least three (3) consecutive years in Saskatchewan or another provincial jurisdiction, immediately prior to making application.

Applicants who meet the required **Essential Qualifications** and would like to be considered for admission to the Private Practice Registry, must submit the following:

- a) The application for Private Practice Registry.
- b) To substantiate an applicant’s social work credential, a transcript of marks must be ordered and mailed directly to the SASW from the academic institution where the social work degree was awarded/conferred, unless this has already been provided to SASW.
- c) If listing additional training information, supporting documentation/certificates must accompany Private Practice Registry application.
- d) Applicant must provide an update to date copy of a resume outlining work experience. This must be included with Private Practice Registry application.
- e) A plan for supervision and/or consultation regarding the applicant’s practice must be identified on the application for Private Practice Registry.
- f) An original copy of criminal record check current to within six (6) months of the date of application, and a report of any pending criminal charges must be submitted with Private Practice Registry application.
- g) Three (3) written references by registered social workers who can provide direct knowledge of the most recent four years of the applicant’s professional practice, and who are currently not employed by and are not in partnership with the applicant. The references must have original signatures and must be on the SASW approved form. The references must be attached to the Private Practice Registry application.
- h) Proof of current/valid professional liability insurance must accompany application.

Ongoing Obligations to Maintain Private Practice Status

- a) A social worker engaged in private practice who is on the Registry must identify her/himself as a professional social worker to his/her clients, associates, referrals agents, and the public, preferably by way of the RSW designation. In addition, social workers in private practice must be prepared to identify to their clients and the public, their academic and professional qualifications.
- b) Members of the Registry shall carry malpractice liability insurance. Proof of insurance must be submitted annually.
- c) Members of the Registry shall commit to the use of ongoing professional supervision from a registered social worker and be prepared to submit proof of consultation if requested by the Registrar.
- d) Members of the Registry shall submit an “annual update” at the time of paying their registered social worker fees as per Section 5.0 of the SASW Private Practice Standards.
- e) Private practitioners who are specializing in some area where they receive additional training other than from a graduate school of social work, need to provide documentation substantiating the training in the area and/or their supervised experience in the area. This would include, but is not limited to specializations such as mediation, hypnotherapy, addictions, sexual therapy, consultation, social/organizational development, attention deficit disorder, and others.

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